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WASHINGTON, D.C. 20231
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/040,041	12/31/2001	Todd H. Kittredge	104017.166

CONFIRMATION NO. 1836

FORMALITIES LETTER



OC000000007440455

Wayne M. Kennard
Hale and Dorr LLP
60 State Street
Boston, MA 02109

Date Mailed: 02/07/2002

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

06/11/2002 BABRAHA1 00000006 080219 10040041

01 FC:205 65.00 CR

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 65.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
 - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

Adjustment date: 07/09/2002 MTEKLEMI
06/11/2002 BABRAHA1 00000006 080219 10040041
01 FC:205 65.00 CR

Adjustment date: 07/09/2002 MTEKLEMI
06/11/2002 BABRAHA1 00000006 080219 10040041
02 FC:216 200.00 CR

Signature

A copy of this notice **MUST** be returned with the reply.

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE



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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE
(Attorney Docket No. 104017.166)

In re Application of: Kittredge et al.

Examiner: Not Yet Assigned

Serial No: 10/040,041

Group Art Unit: 2151

Filed: December 31, 2001

For: WEB-BASED SYSTEM AND METHOD

CERTIFICATE OF FIRST CLASS MAILING UNDER 37 CFR §1.8

I hereby certify that this correspondence is being deposited with the United States Postal Service with sufficient postage as First Class Mail in an envelope addressed to: BOX MISSING PARTS, Assistant Commissioner for Patents, Washington, DC 20231 on the date indicated below.

Date:

5/14/02

Heather May

Heather May

BOX MISSING PARTS

Assistant Commissioner for Patents
Washington, D.C. 20231

TRANSMITTAL LETTER

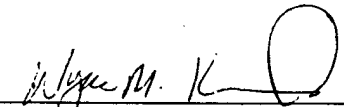
Dear Sir:

Enclosed for filing in the above-identified patent application is a Response to Notice to File Missing Parts of Nonprovisional Application, Filed Under 37 CFR 1.53(b) with a Request for Extension of Time (37 CFR 1.136(a)).

Please charge any fees due in connection with this matter, or credit any overpayment to Deposit Account No. 08-0219.

If there are any questions, please call the undersigned at the telephone number indicated below.

Respectfully submitted,

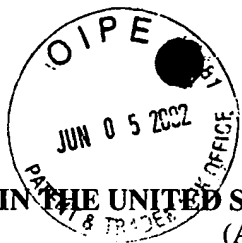

Wayne M. Kennard, Reg. No. 30,271
Attorney/Agent for Applicants

Date:

5-14-02

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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE
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Date: 5/14/02

Heather May
Heather May

BOX MISSING PARTS

Assistant Commissioner for Patents
Washington, D.C. 20231

RESPONSE TO NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

Dear Sir:

In response to the Notice to File Missing Parts of Nonprovisional Application dated February 7, 2002, Applicants submit the following:

1. Copy of the Notice to File Missing Parts of Nonprovisional Application dated February 7, 2002;
2. Request for Extension of Time (37 CFR 1.136(a));
3. Executed Declaration and Power of Attorney;
4. Four (4) Sheets of Formal Drawings (Figs. 1-4) with appropriate margins;
5. Certificate of Mailing; and
4. Return postcard.

The surcharge fee of \$65.00 and the \$195.00 fee for two months extension of time are both to be charged to Deposit Account No. 08-0219. Please also charge any additional fees that might be due to Deposit Account No. 08-0219.

If there are any questions, please call the undersigned at the telephone number indicated below.

Respectfully submitted,

Wayne M. Kennard
Wayne M. Kennard, Reg. No. 30,271
Attorney/Agent for Applicants

Date: 5-14-02
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